

King & Queen TOP Technology Leadership Committee Meeting
Minutes
- August 27, 2002 -

The Technology Leadership Committee for the TOP initiative in King and Queen County, VA, met at 7:00 p.m. in the 2nd Floor Conference Room, Courts and Administration Building.

Present were: Judy Ramirez, Carol Patton, Domenic Stolfi, Steve Haase, Jean Shepard, Norm Dauphinee, Carole White, Jack Spain, Debra Branham, Donna Elliott, Alinda Uzel and Jon Johnson.

A copy of the agenda is attached.

Alinda Uzel gave a brief overview of Virginia Cooperative Extension and its connection to the two land-grant universities – VA Tech and VA State University.

Following an activity to familiarize committee members with each other, their expectations and interests, Jon Johnson led the group in a training on “*Telephony and Telecommunications*” with a brief discussion following the presentation.

How do we get Started? In the discussion regarding the naming of our community web site, it was decided to sponsor a countywide contest. The citizen committee will make the final decision but an opportunity for county residents should generate interest and enthusiasm. Jean Shepard agreed to write a news article and promotional flyer. Donna Elliott volunteered to create a poster to promote the effort. The news article will go in the papers as soon as possible and run several times. The promotional flyers will be sent home with elementary students the second week of school, and committee members will pick up a supply of posters (upon notification of copying completion by Donna Elliott) to post in their respective locations. Since this is a project of VCE/VA Tech, Extension will handle the copying of the flyers and get them to the schools. The flyers will be given to Reginald Brown at Central High School to be disseminated there. Jean will develop and send draft copies of each piece of material for the committee’s approval prior to distribution and publication. The entries will be returned to the committee in time for several designs to be chosen to be displayed at Community Pride Day on October 19. Participants in this event will be given an opportunity to vote on the design of their choice. A sub-committee consisting of Norm, Debra, Jon and Donna will develop Community Pride Day plans for, possibly, an interactive display about the electronic village and how to solicit the votes from the general public. After this event, the committee will make its final decision and present it to the Board of Supervisors at their November meeting. The winning entry will be awarded a \$100 Savings Bond (funded by FCS-VCE) and recognized on the web site and in news releases.

How TOP can connect with Other Programs/Projects? Alinda and Jon reported their meetings with the technology director and teacher at Central High School. Working with the schools, local government, local non-profits and others, we can collaborate to combine efforts and support cooperative funding requests.

Assessing the Community’s Technology needs, etc. At a recent focus meeting regarding the county school system, discussion was held in regard to an assessment can be done with the

student of how many have computers in their homes – how many have access to the internet at home? This provides both entities with the information they need. When the “Take Charge” component is completed, we will have statistics and documentation to support grant proposals and other partnerships to continue/expand our efforts. (This is a long-range project with some short term, mid-term and long-range implications.) There are multiple ways students across the system, but especially the high school technology students, can be involved on this committee as well as on the implementation side of the web site. There is a commitment from Reginald Brown to recommend students to serve on the committee, involvement by his entire technology association, and the possibility of giving extra credit to his technology students for work on this project.

Who else do we need in our planning group? We have representatives from all areas of the county – several were unable to attend this meeting but notified us that they would attend subsequent meetings. There is a strong need for youth members but that should become reality at the next meeting.

Assignments. After some discussion about the goals/vision for this committee/project, Dom Stolfi posed the question, “*What do we want to see on this web site?*” Our homework assignment is to poll folks in the community with whom we come in contact and ask them, “If a web site existed for the entire King and Queen Community, what are some things you might look for or wish to find there?” and bring their answers back to our next meeting. Also, upon notification by e-mail, committee members are to pick up promotional posters and post them in their respective communities.

Next Meeting. September 17, 2002; 7:00 p.m. in the Conference Room, 2nd Floor, Courts and Administration Building.

Prepared by: Alinda T. Uzel