

**King & Queen TOP Technology Leadership Committee Meeting  
Minutes  
- October 8, 2002 -**

The Technology Leadership Committee for the TOP initiative in King and Queen County, VA met at 7:00 p.m. in the 1<sup>st</sup> floor Hearing Room of the Courts and Administration Building.

**Present were:** Debra Branham, Reginald Brown, Donna Elliott, Steve Haase, Vincent Harris, Jon Johnson, Lawrence Simpkins, Dom Stolvi, Alinda Uzel, Steven Walton and Carole White. Several members called to issue regrets that they were unable to attend.

The agenda was distributed and a list of members with contact information was passed around for correction or approval. The minutes of the last meeting were reviewed and approved.

**The Name Game:** Alinda Uzel reported that there had been no returned suggestions from parents at either of the two elementary schools. There were 2 submissions via e-mail, 1 via mail, and 3 verbal suggestions from employees in the government complex. Reggie Brown submitted 2 suggestions from students. He reported that there had been a lot of things going on at the high school and would like to see the effort continued. The consensus of the Team was for Mr. Brown to announce the contest to students on Wednesday and continue to accept suggestions until Friday. Monday he will send any submitted entries to Mrs. Uzel for inclusion in the contest. The Team discussed names already submitted and was asked if anyone on the Team had ideas. Steve Haase and Donna Elliott submitted one name each. The names already submitted are:

- The Royal Connection
- King & Queen Community Portal
- Crown Colony Connected
- The King and Queen County Express
- Technology Zone
- King and Queen Royal Net
- New Millennium Digital Wave
- King and Queen Information Center
- Royal Rivers
- The Trail

**Community Pride Day (CPD):** A TV/VCE/Radio/Alarm Clock combination has been purchased by the Community Involvement Team as a door prize. Entries for the Name Game will be posted and anyone who votes on the name for the electronic village will be eligible for the door prize. Each "voter" will be given a blue dot to place on their favorite name. After voting, they will complete a name/address/phone form to enter the door prize drawing. Posters will be placed throughout the building and grounds directing folks to the location of the voting place. Donna, Gladys and Alinda will work on these.

Discussion turned to the proposed viewing by participants at CPD of the Blacksburg Electronic Village site to give them an idea of a working community web site and the

TOP Project web site. Debra indicated that the company she works for has a 52" screen that can be connected to a computer making the site much more visible than a computer screen; the company is willing for one of their technicians to come to make the connections and be available for technical support. The CPD Committee (Reggie, Jon, Debra, Norm, and Donna) will coordinate this effort. Volunteers to be available on site are needed. Carole White volunteered to be on site between 9-10 a.m. Alinda will send e-mail to all Team members to solicit volunteers for additional times between 10 a.m. and 2 p.m.

Previously, Donna Elliott provided via e-mail, the listing of identified businesses in KQ. Debra visited businesses in her locality and collected business cards; it was found that some businesses are not listed and others are no longer in existence. **THE TEAM MEMBERS ARE ASKED TO IDENTIFY THE BUSINESSES IN THEIR RESPECTIVE LOCALES AND GET THAT INFORMATION TO DONNA.** Donna will be sending an e-mail to all members. It would be helpful to have the following:

- Name of the Business
- Location of the Business
- Owner or Contact Person
- Physical and Mailing Address
- Phone Number

**Preparing for "Take Charge":** At the last meeting, the Team concluded that the best location for the three "Take Charge" meetings would be the high school. The dates were set as January 9, 16 and 23. In case of bad weather, the meeting would be "bumped" to the following Thursday. A phone number will be established and publicized, with directions for use, in the event of bad weather. A message will be generated by 4:30 p.m. if cancellation is necessary. Alinda will complete the facility use form, make promotion arrangements (news release, letters to families via students, letters to churches and other community leaders, invitations to government leaders and appointees, etc.) and negotiate a meal function.

**RUS:** Information about another grant that is being explored in King and Queen was shared with the Team by the KQ Community Development Corporation. This would include establishment of community computer centers at several locations throughout the county.

**Next Meeting Date:** Our next meeting is scheduled for Tuesday, November 19. At this time, Jaime Dunton, VA Tech Program Developer, will facilitate this meeting. Jon indicated he had requested an outline of the session. As soon as he receives this he will send it out to all Team members.