## King & Queen TOP Technology Leadership Committee Meeting Minutes

- September 17, 2002 -

The Technology Leadership Committee for the TOP initiative in King & Queen County, VA met at 7:00 p.m. in the 2<sup>nd</sup> Floor Conference Room, Courts and Administration Building.

**Present were:** Carole White, Dom Stolfi, Steve Haase, Jack Spain, Lawrence Simpkins, Donna Elliott, Maureen Whited, Nancy Herman-Thompson, Bill Henley, Sally Mills, Gladys Hickman, Vincent Harris, Jr., Steven Walton, Abbi Norman, Richard Gardner, Jr., and Jon Johnson.

A copy of the agenda was handed out. Jon Johnson welcomed everyone and explained the purpose. Recognized students from the high school and asked them to tell something about themselves. They were Vincent Harris, Jr., Steven Walton, Abbi Norman, and Richard Gardner, Jr. Minutes from the previous meeting were handed out, and Jon briefly highlighted points from that meeting.

Handed out the name game registration form to members to be distributed to anyone they felt might be interested. Results will be shared at the next meeting.

If had a web site in King and Queen, what are some of the things you might find there? The committee gave the following as suggestions for the web page: village mall (business listings), links to county page, schools, K&Q Genealogy Society site, local news (obituaries), community calendar, message board (have an administrator to monitor content, post classifieds, etc., civic organizations and clubs, churches, outdoor clubs, demographic information (historical link).

**How much space?** Jaime Dunton, Virginia Tech Program Developer, will discuss the technological aspects at a meeting to be held on November 19, 7:00 p.m.

**Will there be training?** The grant provides for some training through BEV. Startups for new businesses to get presence if do not already have a site. Templates will be created and will have to operate within guidelines. Will be able to choose colors and schemes that are appealing to our county. Can read the grant on TOP.BEV site.

Need to recruit members from the Buena Vista and Shanghai Districts to the next meeting so that all areas of the county will be represented.

**Take Charge Program** – a component of the grant. Three workshops where members of the Leadership Committee will invite the community-at-large to a three hour seminar. A meal will be served if possible. These will be planned for January 2003. Will address problems and situations in the county and show how TOP can play a part in solving and giving direction. After much discussion it was decided that it would be more feasible to have all meeting in one location. The schools would be a good choice. Will try to have something up on web page for them to see—at least a draft showing the concept.

The outcome will be a Technology Plan. There was some concern of overlap of information with the survey that was done by the Planning Commission. We will involved the Planning Commission and work with them so there will be no duplication (will work to enhance their efforts).

What can the students do? Suggested that they could start compiling information, get materials out, get local sponsors, etc.

What will Jaime Dunton talk about? Jon will ask her for an outline and email to committee.

Do we have an idea of how many local businesses there are in the county and how many have a web site? It was suggested that everyone look in their community and compile a list and bring back to the next meeting. Donna Elliott has a partial list in her office and will bring it.

Next meeting will be October 8, 2002, 7:00 p.m., 1<sup>st</sup> Floor Hearing Room, Court and Administration Building.

Prepared by:

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