

## **Technology Leadership Team**

Minutes

December 2, 2003

6:00 pm

**Members Present:** Pat Bickel, Liz Jamerson, Van Petty, Doris Seal, Linda Eanes, Gail Thompson, Mary Lee Dimmie, Bruce Robinson, and Mary Shute.

**Minutes:** On a motion by Doris Seal and seconded by Gail Thompson, the minutes of the last meeting were approved with one correction. Add Bruce Robinson as being present at the October 15<sup>th</sup> meeting.

**Web Page Directory Policies:** The following actions were taken by the TLT:

Established a web page administrator's work schedule –

Weekdays	Jill Matthews
Weekends	Linda Eanes, November, 2003
	Bruce Robinson, December, 2003
	Marty Shute, January, 2004
	Doris Seal, February, 2004
	Van Petty, March, 2004
	Yvonne Earvin, April, 2004

Who is eligible for web page membership?

- All Cumberland County residents aged 14 and above.
- Any person who lives outside of Cumberland County, with a county-based business, organization, or church.
- All Cumberland County tax payers.
- Any person with a Cumberland County address who has a temporary address outside of Cumberland, such as a student or soldier.

Reasons for denying membership –

- People who fail to follow the Cumberland Web Page agreement.
- People who do not meet the age requirement.

Monitor the web page for issues that may need to be addressed by the TLT.

**Web Page Changes/Updates/ Corrections:** The following actions were taken –

- Add due date for county stickers to the calendar.

- Liz Jamerson stated that Southside Virginia Community College will conduct a web page design class for 13 or more people for \$64.75 per credit or non-credit. The TLT agreed to pursue this option for 2004.
- Cumberland TLT will conduct a four session workshop for interested businesses and community groups in the spring of 2004.
- Add Board of Supervisor's agendas and minutes to the community web page. Van said he would work with the county office staff to implement this request.
- Add quick link on the front page of the web page for the county map.
- Add new user's comments to front page.

**Community Calendar:** Van Petty stated that the public was not using this feature of the web page. It was agreed to encourage organizations, churches, etc. to submit dates of upcoming events.

**Web Page Promotions/Presentations:** After much discussion, it was agreed to contact local civic groups and businesses and offer web page presentations by TLT members. Liz Jamerson and Doris Seal were contacted by the Cumberland Ruritans to do a presentation on the Cumberland Web Page. Van stated that the Red Bud Garden Club had invited him to do a web page presentation in January, 2004.

The meeting adjourned at 7:00 pm.